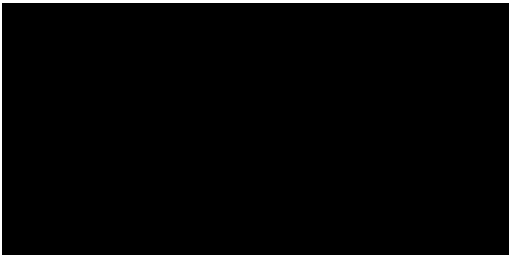


17 August 2022



Tēnā koe 

Thank you for your Official Information Act request to the Department of Conservation (the Department), received on 19 July 2022 in which you asked for:

“A copy of the Standard Operating Procedures or equivalent internal guidance documents for the disposal of stewardship land once it has been decided to sell the land on the open market, in particular material which sets out the process for how the sale is to be progressed”.

Parts of the following documents, being the Department’s standard operating procedure and guidance material for the disposal of Stewardship Land, fall within the scope of your request.

Please note that some of the references to legislation are out of date, but the material is still relevant for the disposal process.

Item	Date	Document description	Decision
1	20 November 2017	Disposal of Stewardship Area – Implementation and Notification (Conservation Act Disposal)	Released in part – information outside the scope of this request has not been included
2	14 January 2016	Standard Operating Procedure – Disposal of Stewardship Areas – Stage 12B – Marketing of Stewardship Area for Sale	Released in part – information outside the scope of this request has not been included
3	7 March 2006	Marketing a Property for Sale – Procedural Guidelines	Released in full

Please note that this letter (with your personal details removed) and enclosed documents may be published on the Department's website.

[Redacted]

Nāku noa, nā

[Redacted]

Steve Taylor
Director Planning, Permissions and Land
Department of Conservation
Te Papa Atawhai