



The Department recommends that you contact the Department of Conservation Office closest to where the activity is proposed to discuss the application prior to completing the application forms. Please provide all information requested in as much detail as possible. Applicants will be advised if further information is required before this application can be processed by the Department.

This form is to be used when the proposed activity is the building or use of any private or commercial facility or structure on public conservation land managed by the Department of Conservation. Examples may include lease of land to erect an information centre; authorisation to erect a weather station; or construct or lease a private/commercial campground or lodge. This form is to be completed in conjunction with either Applicant Information Form 1a (longer term concession) or Applicant Information Form 1b (one-off concession) as appropriate.

Please complete this application form, attach Form 1a or Form 1b, and any other applicable forms and information and send to [permissions@doc.govt.nz](mailto:permissions@doc.govt.nz). The Department will process the application and issue a concession if it is satisfied that the application meets all the requirements for granting a concession under the Conservation Act 1987.

If you require extra space for answering please attach and label according to the relevant section.

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## A. Description of Activity

Please describe the proposed activity in detail – where the site is located, please use NZTM GPS coordinates where possible, what you intend to use the building for, whether you intend to make any changes to the infrastructure.

Please include the name and status of the public conservation land, the size of the area for which you are applying and why this area has been chosen.

If necessary, attach further information including a map, a detailed site plan and drawings of proposal and label Attachment 3b:A.

Application is for replacement of our existing lease with a new 10 year plus lease. The 1000 square metre site, shown on the attached site plan is jointly used by the public, apart from exclusive occupation for the clubhouse building and boat storage shed. The attached aerial photo shows the buildings within the lease area.

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## B. Alternative sites considered

If your application is to **build, extend or add** to any permanent or temporary structures or facilities on public conservation land, please provide the following details:

- Could this structure or facility be reasonably located outside public conservation land? Provide details of other sites/areas considered.
- Could any potential adverse effects be significantly less (and/or different) in another conservation area or another part of the conservation area to which the application relates? Give details/reasons

Not applicable as lease is for existing structures.

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## C. Larger area

Is the size of the area you are applying for **larger** than the structure/facility **YES / NO**

If **yes**, please detail the size difference in the box below, and answer the following 3 questions, if no please go on to the next section:

The size difference is 860 square metres.

Is this necessary for safety or security purposes? **YES / NO**

Is this necessary as an integral part of the activity? **YES / NO**

Is this essential to carrying on the activity? **YES / NO**

If the answer to any of the above is yes, please provide details and attach supporting evidence if necessary and label Attachment 3b:C.

The additional area includes a concrete paved yard used for rigging boats and a concrete ramp used for to the lake. These areas are shared by the public and are well used for access to the popular Lake Mahinapua Jetty. This joint use causes no problems to the Club. We welcome public interest in our sailing activities.

Note: The Club has a locked cable across the bottom of the ramp to prevent public vehicle access to the ramp and yard, but still allow foot access. The Club requires this cable for security and to ensure public vehicles are not left on the ramp or yard area.

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## D. Exclusive possession

Do you believe you need **exclusive possession** of the public conservation land on which your structure/building is located, ie no one else can use the land during your use of it? **YES / NO**  
(Exclusive occupation requires a lease which requires public notification of the application)

If **yes**, please answer the following 3 questions, if no please go to the next section:

Is exclusive possession necessary to protect public safety? **YES / NO**

Is exclusive possession necessary to protect physical security of the activity? **YES / NO**

Is exclusive possession necessary for the competent operation of the activity? **YES / NO**

If the answer to any of the above is yes, please provide details and attach supporting evidence if necessary and label Attachment 3b:D.

140 square metres of the lease area is occupied by existing Club buildings. These are securely locked and not accessible to the public.

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## E. Technical Specifications (for telecommunications sites only) – not applicable

Frequencies on which the equipment is to operate

Power to be used (transmitter output)

Polarisation of the signal

Type of antennae

The likely portion of a 24 hour period that transmitting will occur

Heaviest period of use

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## F. Term

Please detail the length of the term sought (i.e. number of years or months) and why.

*Note: An application for a concession for a period over 10 years must be publicly notified, an application for a concession up to 10 years will not be publicly notified unless the adverse effects of the activity are such that it is required, or if an exclusive interest in the land is required.*

10 years with right of renewal for a further 10 year period. This lease is for continued use of existing buildings by the Club for sailing activities. The buildings have a remaining life of at least 20 years.

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## **G. Bulk fuel storage**

Under the Hazardous Substances and New Organisms Act 1996 (HSNO Act) 'Bulk fuel storage' is considered to be any single container, stationary or mobile, used or unused, that has a capacity in excess of 250 litres of Class 3 fuel types. This includes petrol, diesel, aviation gasoline, kerosene and Jet A1. For more information on Hazardous Substances, go to:

<http://www.business.govt.nz/worksafe/information-guidance/legal-framework/hsno-act-1996>

Do you intend to store fuel in bulk on the land as part of the activity?

**YES / NO**

If you have answered yes, then please provide full details of how and where you intend to store the fuel, and label any attachments including plans, maps and/or photographs as Attachment 3b:G. If your concession application is approved you will be required to provide a copy of your HSNO compliance certification to the Department before you begin the activity.

## H. Environmental Impact Assessment

This section is one of the most important factors that will determine the Department's decision on the application. Please answer in detail.

In column 1 please list all the locations of your proposal, please use NZTM GPS coordinates where possible. In column 2 list any special features of the environment or the recreation values of that area. Then in column 3 list any effects (positive or adverse) that your activity may have on the values or features in column 2. In column 4 list the ways you intend to mitigate, remedy or avoid any adverse effects noted in column 3. Please add extra information or supporting evidence as necessary and label Attachment 3b:H.

Refer to Steps 1 and 2 in your Guide to Environmental Impact Assessment to help you fill in this section.

Location on public conservation land	Special feature or value	Potential effects of your activity on the feature or value (positive or adverse)	Methods to remedy, mitigate or avoid any adverse effects identified
EG: Tararua Forest Park	Northern rata - threatened species	Damage to the plants by construction	Brief construction and maintenance staff of the location and importance of the species; clearly tape off areas with the species to avoid damage
Mahinapua Recreation Reserve	Kamihi, mixed podocarp forest species	Nil change in effects of activity on the forest values. Limited adverse effects occurred 40 years ago when forest was cleared and earthworks undertaken for construction of clubhouse, shed, yard area and ramp.	Club members will continue to remove pest plants and rubbish from the lease area and nearby lake shore.

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## I. Other

Is there any further information you wish to supply in support of your application? Please attach if necessary and label Attachment 3a:l.

Our application is for a new lease for existing buildings, yard area and ramp, which are essential to our sailing club activities. The Club has been operating at Lake Mahinapua for 75 years. Club activities include teaching children and adults to sail, conducting yacht racing throughout the 6 month summer season and an annual regatta for boats from throughout the south island. These activities have a low environmental impact on the lease area and the lake. Sailing is recognised as a sport for life and this is represented in the wide age range of club members.

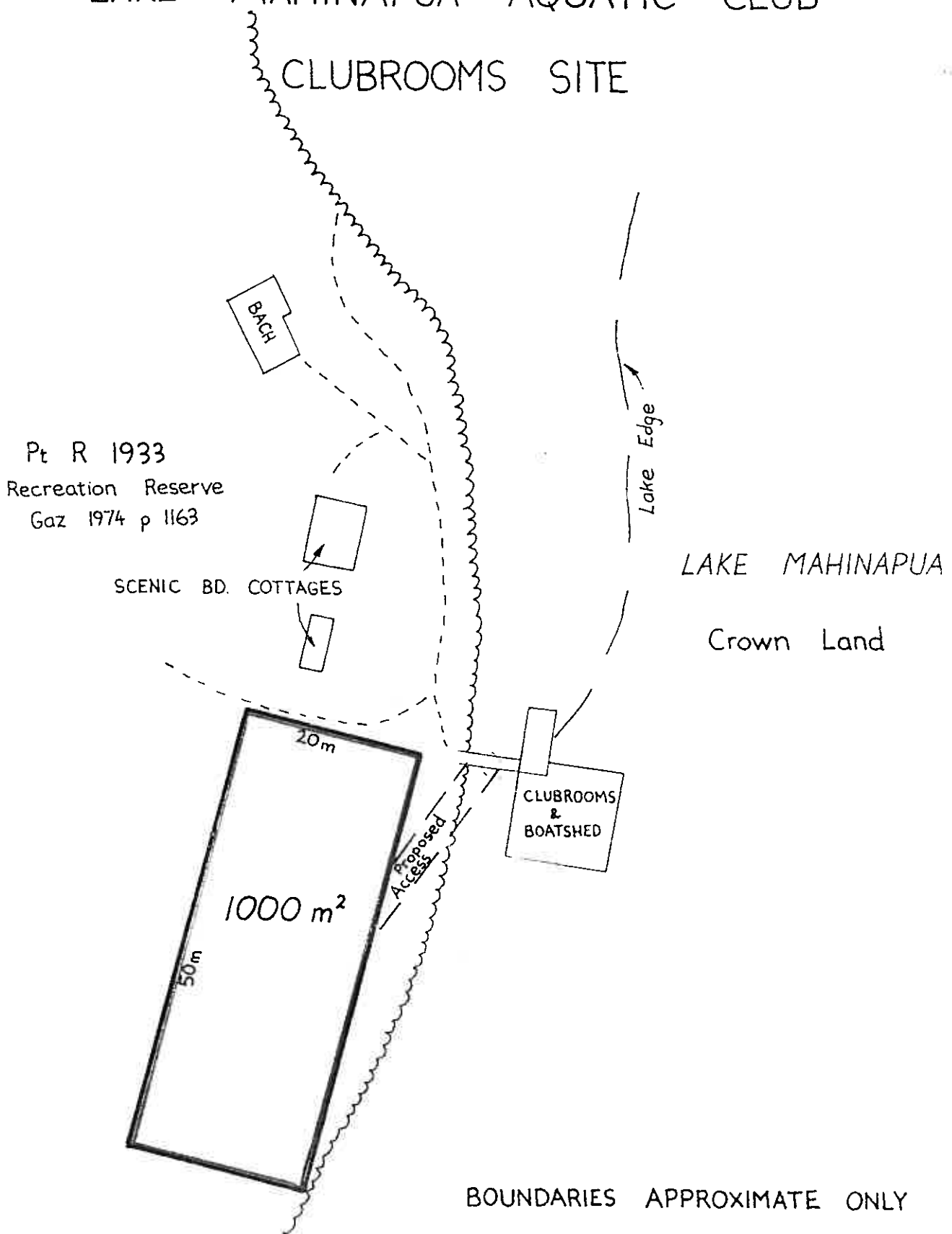
Over the 40 years of occupation of the present site club members have undertaken regular pest plant control within the lease area, including gorse, blackberry and honeysuckle. Members also remove glass and other refuse from the lease area and foreshore. The Club has working closely with the Department of Conservation, assisting with projects such as repairs to the jetty and construction of a new sewer line from the Clubhouse and DOC back to the camping ground waste water treatment system.

Growth in activity this season, with over 20 trainees enrolled in our Learn to Sail programme and a number of new families joining the club, has given us confidence in the long term future of the club.

The Club provides the Westland community with the healthy outdoor activity of competitive sailing in a safe, supportive family environment.

# LAKE MAHINAPUA AQUATIC CLUB

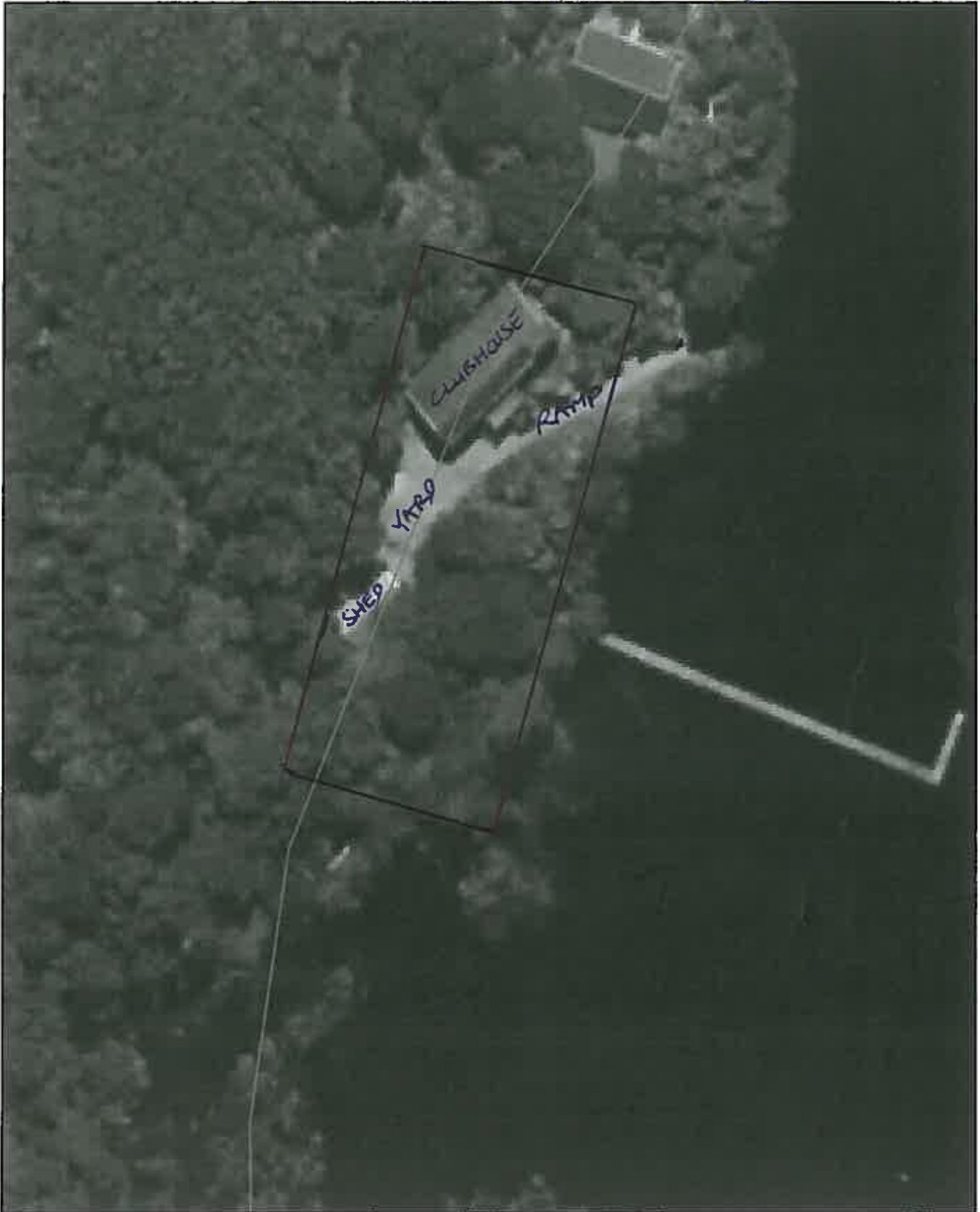
## CLUBROOMS SITE



BOUNDARIES APPROXIMATE ONLY

BLOCK XI MAHINAPUA		SURVEY DISTRICT		SCALE	1:600 Approx
LOCAL AUTHORITY WESTLAND COUNTY		WESTLAND		LAND DISTRICT	
DRAWN BY B.J.E	CHECKED BY <i>[Signature]</i>	DATE 26/1/78	FILE 13/98/5	REF. PLANS Tracing 347	AIR PHOTOS SN 2977 H2/2

# LAKE MAHINAPUA AQUATIC CLUB



Scale: 1:500  
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1428378.36752417, 5259588.89954119  
1428503.63324503, 5259744.63045881

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