



Concession Application Form 3a – Tenanting or using existing DOC structure/facility

The Department recommends that you contact the Department of Conservation Office closest to where the activity is proposed to discuss the application prior to completing the application forms. Please provide all information requested in as much detail as possible. Applicants will be advised if further information is required before this application can be processed by the Department.

This form is to be used when the proposed activity is the tenanting or use of any existing facility or structure that is managed by the Department of Conservation on public conservation land. Examples may include permanent use of historic building for a business or a community group; leasing a campground or lodge. For overnight stays in DOC huts, please fill in Form 4a. This form is to be completed in conjunction with either Applicant Information Form 1a (longer term concession) or Applicant Information Form 1b (one-off concession) as appropriate.

Please complete this application form, attach Form 1a or Form 1b, and any other applicable forms and information and send to permissions@doc.govt.nz. The Department will process the application and issue a concession if it is satisfied that the application meets all the requirements for granting a concession under the Conservation Act 1987.

A. Description of Activity

Please describe the proposed activity in detail – where the site is located, what you intend to use the building for, whether you intend to make any changes to the infrastructure.

Please include the name and status of the public conservation land, the size of the area you are applying for and why this area has been chosen.

If necessary, attach further information including a map, a detailed site plan and drawings of proposal and label Attachment 3a:A1.

Wings & Water wish for a 15 year lease of an existing jetty on Lake Te Anau for the operation of an existing floatplane business. A summary of the physical structure amounts to 149m². The application also includes a mooring (on the bed of Lake Te Anau) 20 metres from the jetty.

The jetty is for the use and occupation of the floatplane operation. For the purpose of embarking and disembarking passengers, freight and aircraft refuelling. The purpose of the mooring is to secure the plane adjacent to the jetty.

Do you believe you need to exclude others from the structure or facility? **YES**
(*Exclusive occupation requires a lease which requires public notification of the application*)

If **yes**, please answer the following 3 questions, if no please go to the next section:

Is exclusive possession necessary to protect public safety? **YES**

Is exclusive possession necessary to protect physical security of the activity? **YES**

Is exclusive possession necessary for the competent operation of the activity? **YES**

If the answer to any of the above is yes, then provide details and supporting evidence and label Attachment 3a:A2.

B. Term

Please detail the length of the term sought (i.e. number of years or months) and why.

Note: An application for a concession for a period over 10 years must be publicly notified, an application for a concession up to 10 years will not be publicly notified unless the adverse effects of the activity are such that it is required, or if an exclusive interest in the land is required.

15 years

C. Environmental Impact Assessment

This section is one of the most important factors that will determine the Department’s decision on the application. Please answer in detail.

In column 1 please list all the locations of your proposal, please use NZTM GPS coordinates where possible. In column 2 list any special features of the environment or the recreation values of that area. Then in column 3 list any effects (positive or adverse) that your activity may have on the values or features in column 2. In column 4 list the ways you intend to mitigate, remedy or avoid any adverse effects noted in column 3. Please add extra information or supporting evidence as necessary and label Attachment 3a:C.

Refer to Steps 1 and 2 in your Guide to Environmental Impact Assessment to help you fill in this section.

Location on public conservation land	Special feature or value	Potential effects of your activity on the feature or value (positive or adverse)	Methods to remedy, mitigate or avoid any adverse effects identified
Te Anau Lakefront	Freshwater resource	Fuel spillage	We have a fuel spillage kit based at jetty. We operate in accordance with CAA NZ Rules and HAZNO procedures. Refuelling and fuel spillage procedures conducted in accordance with our Exposition (Operating Manual).
Te Anau Lakefront	Public	Recreational enjoyment	We operate our take off and landings between the Yacht Club and Blue Gum Point, and outside the 5 knot markers – away from the recreation & swimmers area.
Te Anau Lakefront	Noise	Local lakefront property owners and guests	Manage aircraft settings after take off and before landing for the consideration of the public. We have set a morning and evening curfew – not before 0730hrs in the morning and not after 2000hrs in the evening during summer. Winter it is dark inside of these times.
Te Anau Lakefront and all landing sites	Birdlife	Disturbance	We can easily see wildlife when approaching from above to land, so can reposition to land away from them.

D. Bulk fuel storage

Under the Hazardous Substances and New Organisms Act 1996 (HSNO Act) 'Bulk fuel storage' is considered to be any single container, stationary or mobile, used or unused, that has a capacity in excess of 250 litres of Class 3 fuel types. This includes petrol, diesel, aviation gasoline, kerosene and Jet A1. For more information on Hazardous Substances, go to:

<http://www.business.govt.nz/worksafe/information-guidance/legal-framework/hsno-act-1996>

Do you intend to store fuel in bulk on the land as part of the activity?

NO

If you have answered yes, then please provide full details of how and where you intend to store the fuel, and label any attachments including plans, maps and/or photographs as Attachment 3a:D. If your concession application is approved you will be required to provide a copy of your HSNO compliance certification to the Department before you begin the activity.

The tanker is kept outside the National Park.

E. Other

Is there any further information you wish to supply in support of your application? Please attach if necessary and label Form 3a:E

The concession is required as part of the main activity namely the air activity concession on Lake Te Anau 45423-AIR. Environment Southland granted a land use consent to operate jetty and mooring, consent number 201327.

Concessionaire currently holds Liability Insurance for forest & rural fires.

Environmental monitoring is conducted under the air activity concession.

Jetty and mooring GPS co-ordinates attached 3a:E

Photograph of current office and jetty attached 3a:E