



The Department recommends that you contact the Department of Conservation Office closest to where the activity is proposed to discuss the application prior to completing the application forms. Please provide all information requested in as much detail as possible. Applicants will be advised if further information is required before this application can be processed by the Department.

This form is to be used when the proposed activity involves landbased guiding of clients on public conservation land. Examples may include hiking, walking, hunting, fishing, horse treks, or 4WD activities. This form is to be completed in conjunction with either Applicant Information Form 1a (longer term concession) or Applicant Information Form 1b (one-off concession) as appropriate.

- If your application involves transportation on public conservation land eg kayaking, boat transfers, aircraft landings, please also fill in Form 4b and/or Form 4c as applicable.
- If your application includes building, extending or adding to any permanent or temporary structures or facilities on public conservation land, please also fill in Form 3b,
- If your application includes tenancy of any DOC managed buildings (other than overnight usage of huts) please also fill in Form 3a.

Please complete this application form, attach either Form 1a or Form 1b (as appropriate) and any other applicable forms and information and send to Department of Conservation Office closest to where the majority of the activity is proposed. The Department will process the application and issue a concession if it is satisfied that the application meets all the requirements for granting a concession under the Conservation Act 1987.

If you require extra space for answering please attach and label according to the relevant section.

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## A. Location(s) and Activity(ies)

List the areas of your operation and attach a map and label Attachment 4a:A. If you are unable to identify the areas or you do not know them, please seek the assistance of Departmental staff.

Name of Conservation Area and track	Activity	DOC Facilities (eg huts) or informal campsites	Proposed months/season	Max. Party Size (incl. guides)	Frequency of Use (trips)	Duration of Visit: less than 1 hour; 1 – 4 hours; 4 – 24 hours
Tongariro National Park: Tongariro Alpine Crossing	Camping/Hut	Mangatepopo Hut and campsites	All year	15	20 trips per year	4 - 24 hours
Tongariro National Park: Tongariro Alpine Crossing	Alpine tramping	n/a	Winter	24 (separate groups of 12)	20 trips per year	4 - 24 hours
Tongariro National Park: Tongariro Alpine Crossing	Tramping	n/a	Summer	40 (separate groups 14)	30 trips per year	4 - 24 hours

## B. Environmental Impact Assessment

This section is one of the most important factors that will determine the Department’s decision on the application. Please answer in detail.

In column 1 please list all the locations of your proposal. In column 2 list any special features of the environment or the recreation values of that area. Then in column 3 list any effects (positive or adverse) that your activity may have on the values or features in column 2. In column 4 list the ways you intend to mitigate, remedy or avoid any adverse effects noted in column 3. Please add extra information or supporting evidence as necessary and label Attachment 4a:B.

Refer to Steps 1 and 2 in your Guide to Environmental Impact Assessment to help you fill in this section.

Location on public conservation land	Special feature or value	Potential effects of your activity on the feature or value (positive or adverse)	Methods to remedy, mitigate or avoid any adverse effects identified
<i>EG: Matiu/Somes Island Matiu Circuit Track</i>	<i>Endemic geckos, skinks, tuatara</i>	<i>Damage to habitat when walking (adverse) Increase knowledge of native species through guiding interpretation (positive)</i>	<i>Ensure all clients stay on paths</i>
All areas in the National Park	Cultural significant sites, Fauna and flora. Geological significant sites	Education and understanding of NZs history and the cultural importance to the National Park. Increased knowledge of fauna and flora through interpretation and care. Increased knowledge of geological features.	Do not stand on Mountain tops, keep out of known cultural sensitive areas or gain permission from Iwi to enter.  Follow the Leave no Trace and the DOC environmental Care Code.

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### **C. Term**

Please detail the length of the term sought (i.e. number of years or months) and why.

*Note: An application for a concession for a period over 10 years must be publicly notified, an application for a concession up to 10 years will not be publicly notified unless the adverse effects of the activity are such that it is required, or if an exclusive interest in the land is required.*

10 years

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### **E. Safety Plan**

The Department requires that all concessionaires holding long term recreation concessions have a safety plan which has been audited by an external expert. Details of the requirements for safety plans as contained in *Guidelines on the Requirements for Concessionaire Safety Plans* are available on the Department's website.

If your concession application is for a long term concession and is approved you will be required to provide a copy of an independent auditor's approval of your safety plan to the Department before you begin the activity.

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### **F. Other**

Is there any further information you wish to supply in support of your application? Please attach if necessary and label Attachment 4a:F.

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