



The Department recommends that you contact the Department of Conservation Office closest to where the activity is proposed to discuss the application prior to completing the application forms. Please provide all information requested in as much detail as possible. Applicants will be advised if further information is required before this application can be processed by the Department.

This form is to be used when the proposed activity is the building or use of any private or commercial facility or structure on public conservation land managed by the Department of Conservation. Examples may include lease of land to erect an information centre; authorisation to erect a weather station; or construct or lease a private/commercial campground or lodge. This form is to be completed in conjunction with either Applicant Information Form 1a (longer term concession) or Applicant Information Form 1b (one-off concession) as appropriate.

Please complete this application form, attach Form 1a or Form 1b, and any other applicable forms and information and send to permissions@doc.govt.nz. The Department will process the application and issue a concession if it is satisfied that the application meets all the requirements for granting a concession under the Conservation Act 1987.

If you require extra space for answering please attach and label according to the relevant section.

A. Description of Activity

Please describe the proposed activity in detail – where the site is located, please use NZTM GPS coordinates where possible, what you intend to use the building for, whether you intend to make any changes to the infrastructure.

Please include the name and status of the public conservation land, the size of the area for which you are applying and why this area has been chosen.

If necessary, attach further information including a map, a detailed site plan and drawings of proposal and label Attachment 3b:A.

The Wakatipu Ski Club (WSC) is a non-profit incorporated society which owns the Ski Club building at Coronet Peak Road. WSC provides a base for families skiing at Coronet Peak Ski field. The club subsidises lessons for families and provides a warm and dry location for members to enjoy.

B. Alternative sites considered

If your application is to **build, extend or add** to any permanent or temporary structures or facilities on public conservation land, please provide the following details:

- Could this structure or facility be reasonably located outside public conservation land? Provide details of other sites/areas considered.
- Could any potential adverse effects be significantly less (and/or different) in another conservation area or another part of the conservation area to which the application relates? Give details/reasons

This concession does not seek to make any changes to the building. WSC seeks to secure 2 or 3 car parks adjacent to the building (accessed from the top of the Club) for drop-off zones for families accessing the club.

C. Larger area

Is the size of the area you are applying for **larger** than the structure/facility

YES / NO

If **yes**, please detail the size difference in the box below, and answer the following 3 questions, if **no** please go on to the next section:

WSC seeks a dedicated drop off point for members at the top of the ski club for families using the facility. A drop off zone was considered at the bottom of the club but this was considered too expensive (earthworks) to create.

Is this necessary for safety or security purposes?

YES

Is this necessary as an integral part of the activity?

YES

Is this essential to carrying on the activity?

YES

If the answer to any of the above is yes, please provide details and attach supporting evidence if necessary and label Attachment 3b:C.

A difficult part of any day skiing with younger children to moving them and their gear to the ski field. The WSC provides a base for families to unpack their cars, load cars (with ski gear as well as children) in a convenient location. Most families that use the club drop children and gear at the club and then re-park their vehicles in the NZ Ski car parks.

D. Exclusive possession

Do you believe you need **exclusive possession** of the public conservation land on which your structure/building is located, ie no one else can use the land during your use of it?

YES /

(Exclusive occupation requires a lease which requires public notification of the application)

If **yes**, please answer the following 3 questions, if no please go to the next section:

Is exclusive possession necessary to protect public safety?

/ YES

Is exclusive possession necessary to protect physical security of the activity?

YES /

Is exclusive possession necessary for the competent operation of the activity?

YES /

If the answer to any of the above is yes, please provide details and attach supporting evidence if necessary and label Attachment 3b:D.

Anyone is able to be a member of the WSC, only a nominal fee is charged per family per year. Extensive fundraising is undertaken to provide resources for the club to pay concession fees, insurance and repairs and maintenance of the building.

The WSC is locked when not in use and all members have access to a key in a lock box.

The WSC is also available to be booked by community groups and other organising as a base or to hold small functions. An example of community use is the Kea Scout Group using the WSC for games and learning while on an overnight trip to Coronet Peak Ski Field (staying in another hut).

E. Technical Specifications (for telecommunications sites only)

Frequencies on which the equipment is to operate

Power to be used (transmitter output)

Polarisation of the signal

Type of antennae

The likely portion of a 24 hour period that transmitting will occur

Heaviest period of use

F. Term

Please detail the length of the term sought (i.e. number of years or months) and why.

Note: An application for a concession for a period over 10 years must be publicly notified, an application for a concession up to 10 years will not be publicly notified unless the adverse effects of the activity are such that it is required, or if an exclusive interest in the land is required.

10 years.

G. Bulk fuel storage

Under the Hazardous Substances and New Organisms Act 1996 (HSNO Act) 'Bulk fuel storage' is considered to be any single container, stationary or mobile, used or unused, that has a capacity in excess of 250 litres of Class 3 fuel types. This includes petrol, diesel, aviation gasoline, kerosene and Jet A1. For more information on Hazardous Substances, go to:

<http://www.business.govt.nz/worksafe/information-guidance/legal-framework/hsno-act-1996>

Do you intend to store fuel in bulk on the land as part of the activity?

/ NO

If you have answered yes, then please provide full details of how and where you intend to store the fuel, and label any attachments including plans, maps and/or photographs as Attachment 3b:G. If your concession application is approved you will be required to provide a copy of your HSNO compliance certification to the Department before you begin the activity.

H. Environmental Impact Assessment

This section is one of the most important factors that will determine the Department's decision on the application. Please answer in detail.

In column 1 please list all the locations of your proposal, please use NZTM GPS coordinates where possible. In column 2 list any special features of the environment or the recreation values of that area. Then in column 3 list any effects (positive or adverse) that your activity may have on the values or features in column 2. In column 4 list the ways you intend to mitigate, remedy or avoid any adverse effects noted in column 3. Please add extra information or supporting evidence as necessary and label Attachment 3b:H.

Refer to Steps 1 and 2 in your Guide to Environmental Impact Assessment to help you fill in this section.

Location on public conservation land	Special feature or value	Potential effects of your activity on the feature or value (positive or adverse)	Methods to remedy, mitigate or avoid any adverse effects identified
<i>EG: Tararua Forest Park</i>	<i>Northern rata - threatened species</i>	<i>Damage to the plants by construction</i>	<i>Brief construction and maintenance staff of the location and importance of the species; clearly tape off areas with the species to avoid damage</i>
Wakatipu Ski Club location -44.927303 168.735464	The site is located adjacent to the Coronet Peak NZSki buildings. The building has been built and used by generations of skiing families in the Wakatipu Basin as a base to enable families to ski at Coronet Peak. In winter families ski and congregate in the buildings. In summer it is sometimes used by groups such as the Arrowtown Scouts as a	Positive effects: The Wakatipu Ski Club provides a base for families to enjoy Coronet Peak Ski Field. Families can use the facilities to eat, get changes and keep warm. The club itself provides support to people learning to ski. The location allows for access to the recreational activities within the Coronet Peak Recreation Reserve.	Not applicable.

	base for walks.	Adverse: There are no adverse effects on recreational values.	

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I. Other

Is there any further information you wish to supply in support of your application? Please attach if necessary and label Attachment 3a:I.

Attached are the following documents:

1. GIS Aerial Location Map
2. Preferred Location for Car parking map
3. Building Floor Plan
4. Background Information
5. Testimonials from Wakatipu Ski Club Members

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