



The Department recommends that you contact the Department of Conservation Office closest to where the activity is proposed to discuss the application prior to completing the application forms. Please provide all information requested in as much detail as possible. Applicants will be advised if further information is required before this application can be processed by the Department.

This form is to be used when the proposed activity involves landbased guiding of clients on public conservation land. Examples may include hiking, walking, hunting, fishing, horse treks, or 4WD activities. This form is to be completed in conjunction with either Applicant Information Form 1a (longer term concession) or Applicant Information Form 1b (one-off concession) as appropriate.

- If your application involves transportation on public conservation land eg kayaking, boat transfers, aircraft landings, please also fill in Form 4b and/or Form 4c as applicable.
- If your application includes building, extending or adding to any permanent or temporary structures or facilities on public conservation land, please also fill in Form 3b,
- If your application includes tenancy of any DOC managed buildings (other than overnight usage of huts) please also fill in Form 3a.

Please complete this application form, attach either Form 1a or Form 1b (as appropriate) and any other applicable forms and information and send to permissions@doc.govt.nz. The Department will process the application and issue a concession if it is satisfied that the application meets all the requirements for granting a concession under the Conservation Act 1987.

If you require extra space for answering please attach and label according to the relevant section.

A. Location(s) and Activity(ies)

List the areas of your operation, please use NZTM GPS coordinates where possible, and attach a map and label Attachment 4a:A. If you are unable to identify the areas or you do not know them, please seek the assistance of Departmental staff.

Name of Conservation Area and track	Activity	DOC Facilities (eg huts) or informal campsites	Proposed months/season	Max. Party Size (incl. guides)	Frequency of Use (trips)	Duration of Visit: less than 1 hour; 1 – 4 hours; 4 – 24 hours
Tongariro National Park: Tongariro Alpine Crossing	Guided walk and nature interpretation	n/a	October - April	15 pax	2-5 trips per month	6-9 hours
Tongariro National Park: Tama Lakes Track	Guided walk and nature interpretation	n/a	October - April	15 pax	1-4 trips per month	5-6 hours return
Tongariro National Park: Taranaki Falls Walk	Guided walk and nature interpretation	n/a	October - April	15 pax	2-5 trips per month	2 hours return
Taupo : Huka Falls to Aratiatia Rapids Track	Guided walk and nature interpretation	n/a	All year around	30 pax	1-5 trips per month	2-3 hours return
Taupo : Spa Park to Huka Falls Walk	Guided walk and nature interpretation	n/a	All year around	30 pax	1-5 trips per month	1.5-2 hours one way
Coromandel Forest Park: Kauaeranga Kauri Trail (Pinnacles Walk)	Guided walk and nature interpretation	n/a	All year around	15 pax	1-2 trips per month	8 - 9 hr 30 min return
Auckland : Rangitoto Wharf to summit to Islington Bay + Rangitoto Coastal Track from Rangitoto Wharf to Islington	Guided walk and nature interpretation	n/a	All year around	15 pax	1-5 trips per month	5-6 hours return

Bay Wharf						
Auckland : Te Henga Walkway - Bethells Road to Constable Road	Guided walk and nature interpretation	n/a	All year around	15 pax	1-5 trips per month	3.5 hours one way
Routeburn Track: Key Summit Track	Guided walk and nature interpretation	n/a	November - April	15 pax	1-7 trips per month	3-4 hours return
Queenstown : Ben Lomond Track (start from top of the Skyline Access Road)	Guided walk and nature interpretation	n/a	October - May	15 pax	1-4 trips per month	6-8 hours return
Mt. Cook : Hooker Valley Track - Mueller Lake Lookout to Hooker Lake (including carpark to Mueller Lake Lookout)	Guided walk and nature interpretation	n/a	All year around	15 pax	2-6 trips per month	4 hours return
Mt. Cook : Red Tarns Track	Guided walk and nature interpretation	n/a	November - April	15 pax	1-5 trips per month	2-3 hours return
Mt. Cook : Sealy Tarns Track	Guided walk and nature interpretation	n/a	November - April	15 pax	1-5 trips per month	3-4 hours return
Mt. Cook : Mueller Hut Route	Guided walk and nature interpretation	n/a	November - April	15 pax	1-3 trips per month	8-9 hours return
West Cost : Franz Josef Glacier Access Track	Guided walk and nature interpretation	n/a	All year around	15 pax	1-10 trips per month	2-3 hours return
West Cost : Fox Glacier Access Track	Guided walk and nature interpretation	n/a	All year around	15 pax	1-10 trips per month	2-3 hours return

West Coast : Lake Matheson Track	Guided walk and nature interpretation	n/a	All year around	15 pax	1-10 trips per month	2 hours return
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B. Environmental Impact Assessment

This section is one of the most important factors that will determine the Department's decision on the application. Please answer in detail.

In column 1 please list all the locations of your proposal, please use NZTM GPS coordinates where possible. In column 2 list any special features of the environment or the recreation values of that area. Then in column 3 list any effects (positive or adverse) that your activity may have on the values or features in column 2. In column 4 list the ways you intend to mitigate, remedy or avoid any adverse effects noted in column 3. Please add extra information or supporting evidence as necessary and label Attachment 4a:B.

Refer to Steps 1 and 2 in your Guide to Environmental Impact Assessment to help you fill in this section.

Location on public conservation land	Special feature or value	Potential effects of your activity on the feature or value (positive or adverse)	Methods to remedy, mitigate or avoid any adverse effects identified
Tongariro National Park : Tongariro Alpine Crossing	1) Birds : Whio, kiwi, tomtit, robin, tui, grey warbler, rifleman/titipounamu, bellbird/korimako, fantail/piwakawaka, wood pigeon/kereru, pipit/puhoihoi, fernbirds 2) Plants : purple parahebe, mistletoe	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of 	<ul style="list-style-type: none"> ◦ Ensure all clients not to take the detour route up Mt Ngauruhoe in order to show respect for the sacred land. ◦ Ensure all clients be informed of Maori values and the cultural significance of Tongariro National Park and its importance to New Zealand people. Ensure guides and clients respect of the values and sprits of Maori before proceed walking. ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to

		safety and customer care plus friendly, passionate staff. (positive)	protect our native plants and animals. <ul style="list-style-type: none"> ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
Tongariro National Park : Tama Lakes Track	1) Birds : Whio, kiwi, tomtit, robin, tui, grey warbler, rifleman/titipounamu, bellbird/korimako, fantail/piwakawaka, wood pigeon/kereru, pipit/puhoihoi, fernbirds 2) Plants : purple parahebe, mistletoe	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<ul style="list-style-type: none"> ◦ Ensure all clients be informed of Maori values and the cultural significance of Tongariro National Park and its importance to New Zealand people. Ensure guides and clients respect of the values and spirits of Maori before proceed walking. ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
Tongariro National Park : Taranaki Falls Walk	1) Birds : Whio, kiwi, tomtit, robin, tui, grey warbler,	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance 	<ul style="list-style-type: none"> ◦ Ensure all clients be informed of Maori values and the cultural significance of Tongariro National Park and its importance to New Zealand people. Ensure guides and clients

	<p>rifleman/titipounamu, bellbird/korimako, fantail/piwakawaka, wood pigeon/kereru, pipit/puhoihoi, fernbirds</p> <p>2) Plants : purple parahebe, mistletoe</p>	<p>of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive)</p> <ul style="list-style-type: none"> ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<p>respect of the values and sprits of Maori before proceed walking.</p> <ul style="list-style-type: none"> ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
<p>Taupo : Huka Falls to Aratiatia Rapids Track</p>	<p>1) Birds : Wetland birds are numerous, including nationally threatened and rare bird species such as dabchick, matuku (bittern), and matata (fernbird).</p> <p>2) Plants : Small-leaved tutu, Mountain</p>	<ul style="list-style-type: none"> ◦ Damage to water resources while walking. (adverse) ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track 	<ul style="list-style-type: none"> ◦ Ensure guides be aware of spill schedule and ensure all clients finish the walk when the spill gates are due to open. Also ensure guides check unscheduled spill with local authority in advance before start walking. ◦ Ensure all clients keep clear of the Aratiatia Rapids spillway and downstream area at all times for safety. 1) Ensure all clients never enter, swim or kayak in this area. 2) Ensure all clients stay alert for the signs, sirens and safety

	<p>tutu, Weeping mapou, Black beech, Turner’s kohuhu, Kowhai</p>	<p>briefing and guiding. (positive)</p> <ul style="list-style-type: none"> ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<p>warnings.</p> <p>3) Ensure clients be aware of spills may happen at any time, even when there is no siren.</p> <ul style="list-style-type: none"> ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
<p>Taupo : Spa Park to Huka Falls Walk</p>	<p>1) Birds : Wetland birds are numerous, including nationally threatened and rare bird species such as dabchick, matuku (bittern), and matata (fernbird). 2) Plants : Small-leaved tutu, Mountain tutu, Weeping mapou, Black beech, Turner’s kohuhu,</p>	<ul style="list-style-type: none"> ◦ Damage to water resources while walking. (adverse) ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural 	<ul style="list-style-type: none"> ◦ Ensure all clients keep clean of the waterway and water resources including stream water. ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in

	Kowhai	<p>significance to Maori through guiding interpretation. (positive)</p> <ul style="list-style-type: none"> ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<p>advance. And ensure all clients use public toilets clean.</p> <ul style="list-style-type: none"> ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
Coromandel Forest Park: Kauaeranga Kauri Trail (Pinnacles Walk)	<p>1) Birds : NZ pigeon, tui, bellbird and tomtit, NI brown kiwi</p> <p>2) Plants : Kauri, Rimu, Totara, Rata, Miro, Tawa, Tanekaha, and Kahikatea, maiden hair fern, silver fern (ponga)</p> <p>3) Animals : Two species of native frog, Archey's frog and Hochstetter's frog, Duvaucel's gecko</p>	<ul style="list-style-type: none"> ◦ Increase risk of spread of kauri dieback disease. (adverse) ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a 	<ul style="list-style-type: none"> ◦ Ensure all clients prevent the spread of kauri dieback disease by below guide lines ; 1) Keep a cleaning kit in the vehicle that includes brushes, an adequate supply of Sterigene, and plastic bags for bagging any gear that can't be cleaned on-site. Try to carry a brush and disinfectant at all times for unexpected situation like no cleaning stations on track. 2) Remove soil before and after forest visits by cleaning shoes, hiking poles and tyres and other equipment/accessories. Ensure not use water (including stream water) to clean. 3) Use disinfectant only after remove all the soil. 4) Stay on the track and off Kauri roots. 5) Do not use the track if an area has been closed or is protected by a rahui. ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area.

		<p>reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive)</p>	<ul style="list-style-type: none"> ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
<p>Auckland : Rangitoto Wharf to summit to Islington Bay + Rangitoto Coastal Track from Rangitoto Wharf to Islington Bay Wharf,</p>	<p>1) Birds : Saddleback, tūī, kākā, kākārīki, bellbird, fantail, grey warbler, silvereye, morepork, black backed gulls, mingimingi, koromiko, puka,</p> <p>2) Plants : largest pōhutukawa forest in the world, Perching lilies, astelia, Kirk’s daisy, kidney ferns</p>	<ul style="list-style-type: none"> ◦ Increase risk of spread of pest to the islands. ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of history 	<ul style="list-style-type: none"> ◦ Ensure all clients keep pest free islands by below guide lines ; <ul style="list-style-type: none"> 1) Ensure all clients check gear for pests <ul style="list-style-type: none"> -Before leave the mainland, ensure check and clean gear. -Check that clients gear is free of rats, mice, ants and skinks - especially camping gear which has ideal places for them to hide when stored. -Take extra care to clean gear for Argentine ants or plague skinks. -Clean clothing, footwear and camping gear, removing soil and seeds before and after each trip. -Look out for cleaning stations at the pier and scrub your shoes before boarding. -Do not bring your pets. 2) Ensure all clients pack properly <ul style="list-style-type: none"> -Pack food in sealed containers to avoid attracting rodents. -No open bags or supermarket bags. 3) Ensure do the belows as group leader <ul style="list-style-type: none"> -Present a previsit briefing to cover the topics of biosecurity

		<p>through guiding interpretation to historical sites of world wars. (positive)</p> <ul style="list-style-type: none"> ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<p>and Leave No Trace Principles.</p> <ul style="list-style-type: none"> -Prepare for any questions the group might have on biosecurity and Leave No Trace Principles. -Give everyone a copy of the biosecurity checklist and Leave No Trace Principles. - Encourage clients to look out for signs of pests on the island and report to the authority when found. ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
<p>Auckland : Te Henga Walkway - Bethells Road to Constable Road</p>	<p>1) Birds : Bittern, fernbird, spotless crane, pāteke (brown teal), gannet, North Island robin, whitehead, kōkako</p> <p>2) Plants :</p>	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) 	<ul style="list-style-type: none"> ◦ Ensure all clients prevent the spread of kauri dieback disease by below guide lines ; 1) Keep a cleaning kit in the vehicle that includes brushes, an adequate supply of Sterigene, and plastic bags for bagging any gear that can't be cleaned on-site. Try to carry a brush and disinfectant at all times for unexpected situation like no cleaning stations on track.

	<p>kānuka scrub, pōhutukawa, puriri, raupō, cabbage tree, Kauri</p>	<ul style="list-style-type: none"> ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<ol style="list-style-type: none"> 2) Remove soil before and after forest visits by cleaning shoes, hiking poles and tyres and other equipment/accessories. Ensure not use water (including stream water) to clean. 3) Use disinfectant only after remove all the soil. 4) Stay on the track and off Kauri roots. 5) Do not use the track if an area has been closed or is protected by a rahui. <ul style="list-style-type: none"> ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
<p>Routeburn Track: Key Summit Track</p>	<ol style="list-style-type: none"> 1) Birds : tomtits, robins, New Zealand pigeons, bellbirds 2) Plants : beech forest, sub-alpine 	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track 	<ul style="list-style-type: none"> ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them.

	<p>shrublands, alpine tarns and bogs</p>	<p>briefing and guiding. (positive)</p> <ul style="list-style-type: none"> ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<ul style="list-style-type: none"> ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species. ◦ Ensure all clients prevent the spread of any possible disease to native plants by below guide lines ; <ul style="list-style-type: none"> 1) Keep a cleaning kit in the vehicle that includes brushes, an adequate supply of Sterigene, and plastic bags for bagging any gear that can't be cleaned on-site. Try to carry a brush and disinfectant at all times for unexpected situation like no cleaning stations on track. 2) Remove soil before and after forest visits by cleaning shoes, hiking poles and tyres and other equipment/accessories. Ensure not use water (including stream water) to clean. 3) Use disinfectant only after remove all the soil. 4) Stay on the track and off tree roots. 5) Do not use the track if an area has been closed or is protected by a rahui.
<p>Queenstown : Ben Lomond Track (start from top of the Skyline Access Road)</p>	<p>1) Birds : New Zealand pipit, tui, bellbird, tomtit, wood pigeon, kea</p> <p>2) Plants : Mountain beech, native</p>	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track 	<ul style="list-style-type: none"> ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them.

	tussock, Douglas fir	briefing and guiding. (positive) <ul style="list-style-type: none"> ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<ul style="list-style-type: none"> ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
Mt. Cook : Hooker Valley Track - Mueller Lake Lookout to Hooker Lake (including carpark to Mueller Lake Lookout)	1) Birds : Kea, kārearea (New Zealand falcon), pūtakitaki(paradise shelduck), tītītipounamu (Rifleman), riroriro(grey warbler), fantail (pīwakawaka), tomtit(miromiro) 2) Plants : Spaniard(taramea), gentian, large mountain daisy(tikumū), bush snowberry, Mount Cook buttercup(kōpukupuku), paper daisy, tutu 3) Insects : Black mountain ringlet butterfly, Common copper butterfly, Boulder copper	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a 	<ul style="list-style-type: none"> ◦ Ensure all clients be informed of Ngāi Tahu values and the cultural significance of Aoraki Topuni and its Topuni status to clients. Ensure guides and clients bow to the mountain in respect of values and sprits before proceed walking. (Attachment: 4aB. Recognition of Ngāi Tahu Values for tracks in Mt.Cook) ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to

	<p>butterfly, Red admiral butterfly</p> <p>4) Lizards: Alps gecko, skink</p>	<p>reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive)</p>	<p>protect our native plants and animals.</p> <ul style="list-style-type: none"> ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
<p>Mt. Cook : Red Tarns Track</p>	<p>1) Birds : Kea, kārearea (New Zealand falcon), pūtakitaki(paradise shelduck), tītītipounamu (Rifleman), riroriro(grey warbler), fantail (pīwakawaka), tomtit(miromiro)</p> <p>2) Plants : Spaniard(taramea), gentian, large mountain daisy(tikumu), bush snowberry, Mount Cook buttercup(kōpukupuku), paper daisy, tutu</p> <p>3) Insects : Black mountain ringlet butterfly, Common copper butterfly, Boulder copper butterfly, Red admiral butterfly</p> <p>4) Lizards: Alps gecko, skink</p>	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. 	<ul style="list-style-type: none"> ◦ Ensure all clients be informed of Ngāi Tahu values and the cultural significance of Aoraki Topuni and its Topuni status to clients. Ensure guides and clients bow to the mountain in respect of values and sprits before proceed walking. (Attachment: 4aB. Recognition of Ngāi Tahu Values for tracks in Mt.Cook) ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.

		(positive)	
Mt. Cook : Sealy Tarns Track	<p>1) Birds : Kea, kārearea (New Zealand falcon), pūtakitaki(paradise shelduck), tītītipounamu (Rifleman), riroriro(grey warbler), fantail (pīwakawaka), tomtit(miromiro)</p> <p>2) Plants : Spaniard(taramea), gentian, large mountain daisy(tikumu), bush snowberry, Mount Cook buttercup(kōpukupuku), paper daisy, tutu</p> <p>3) Insects : Black mountain ringlet butterfly, Common copper butterfly, Boulder copper butterfly, Red admiral butterfly</p> <p>4) Lizards: Alps gecko, skink</p>	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<ul style="list-style-type: none"> ◦ Ensure all clients be informed of Ngai Tahu values and the cultural significance of Aoraki Topuni and its Topuni status to clients. Ensure guides and clients bow to the mountain in respect of values and sprits before proceed walking. (Attachment: 4aB. Recognition of Ngāi Tahu Values for tracks in Mt.Cook) ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
Mt. Cook : Mueller Hut Route	<p>1) Birds : Kea, kārearea (New Zealand falcon), pūtakitaki(paradise shelduck), tītītipounamu</p>	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental 	<ul style="list-style-type: none"> ◦ Ensure all clients be informed of Ngai Tahu values and the cultural significance of Aoraki Topuni and its Topuni status to clients. Ensure guides and clients bow to the mountain in respect of values and sprits before proceed walking. (Attachment: 4aB. Recognition of Ngāi Tahu Values for tracks

	<p>(Rifleman), riroriro(grey warbler), fantail (pīwakawaka), tomtit(miromiro)</p> <p>2) Plants : Spaniard(taramea), gentian, large mountain daisy(tikumū), bush snowberry, Mount Cook buttercup(kōpukupuku), paper daisy, tutu</p> <p>3) Insects : Black mountain ringlet butterfly, Common copper butterfly, Boulder copper butterfly, Red admiral butterfly</p> <p>4) Lizards: Alps gecko, skink</p>	<p>impact through pre-track briefing and guiding. (positive)</p> <ul style="list-style-type: none"> ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<p>in Mt.Cook)</p> <ul style="list-style-type: none"> ◦ Ensure all clients stay on walking tracks. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
<p>West Coast : Franz Josef Glacier Access Track</p>	<p>1) Birds : Kea, tui, korero, white heron, white faced heron, tui, bellbird, wood pigeon, fantail, robin, tomtit, black swans, shag, oyster catcher, king fisher</p> <p>2) Plants : Rainforest, Rata</p> <p>3) Milky colour of the Waiho River which caused by fine</p>	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native 	<ul style="list-style-type: none"> ◦ Ensure all clients stay on the path at all times as the hazards of the valley include icefall, rockfall, river surges, and floods. ◦ Ensure all clients keep the signs and the barriers on the trail and be reminded of fatal risk when going over the barriers. ◦ Ensure all clients stay on walking tracks to protect nature and environment. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by

	<p>suspended rock sediment</p> <p>4) Roche moutonnees formations</p> <p>5) Large rocks all around the Glacier Valley with scratches, or striae showing the direction of ice flow.</p>	<p>species through guiding interpretation. (positive)</p> <ul style="list-style-type: none"> ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive) 	<p>informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean.</p> <ul style="list-style-type: none"> ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
<p>West Coast : Fox Glacier Access Track</p>	<p>1) Birds : White heron</p> <p>2) Plants : Southern Rata, Kamahi, Hall's totara (Podocarpus hallii Kirk), Mountain Cedar (Libocedrus bidwillii, Wineberry/Makomako (Aristotelia serrata) and Mahoe (Melicytus ramifloris), Tutu (Coriaria arborea)</p> <p>3) Roche moutonnees formations</p> <p>4) Large rocks all around the Glacier Valley with scratches, or striae showing the direction of ice flow.</p>	<ul style="list-style-type: none"> ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a 	<ul style="list-style-type: none"> ◦ Ensure all clients stay on the path at all times as the hazards of the valley include icefall, rockfall, river surges, and floods. ◦ Ensure all clients keep the signs and the barriers on the trail and be reminded of fatal risk when going over the barriers. ◦ Ensure all clients stay on walking tracks to protect nature and environment. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to

		<p>reputation by quality through excellent service, quality equipment, high standards of safety and customer care plus friendly, passionate staff. (positive)</p>	<p>protect our native plants and animals.</p> <ul style="list-style-type: none"> ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.
West Coast : Lake Matheson Track	<p>1) Birds : New Zealand pigeon</p> <p>2) Plants : The coniferous large specimens of the kahikatea and rimu trees and giant fern species.</p> <p>3) Fish : long-finned eel</p>	<ul style="list-style-type: none"> ◦ Damage to water resources while walking. (adverse) ◦ Damage to habitat when walking. (adverse) ◦ Rise awareness of importance of conservation of environment and minimises environmental impact through pre-track briefing and guiding. (positive) ◦ Increase knowledge of great spiritual and cultural significance to Maori through guiding interpretation. (positive) ◦ Increase knowledge of native species through guiding interpretation. (positive) ◦ Contributes to local economy and tourism by bringing overseas travellers. (positive) ◦ Help New Zealand sustain a reputation by quality through excellent service, quality equipment, high standards of 	<ul style="list-style-type: none"> ◦ Ensure all clients be aware that any form of watercrafts are not permitted on Lake Matheson, which also means No boating and No kayaking/canoeing. ◦ Ensure all clients keep clean of the waterway and water resources including the lake and stream water. ◦ Ensure all clients stay on walking tracks to protect nature and environment. ◦ Ensure all clients clean footwear and other gear before we enter and as we leave the area. ◦ Ensure all clients pack out all rubbish including leftover food and take back all rubbish with them. ◦ Ensure all clients always use toilets provided on track by informing them of the location and approximate time gap in advance. And ensure all clients use public toilets clean. ◦ Ensure all clients respect locals and their property. ◦ Ensure all clients never light fires including smoking. ◦ Ensure all clients not damage trees or other vegetation to protect our native plants and animals. ◦ Ensure all clients respect Maori culture heritage and our cultural heritage. ◦ Ensure all clients respect wildlife when they encounter any kind of species.

safety and customer care plus
friendly, passionate staff.
(positive)

C. Term

Please detail the length of the term sought (i.e. number of years or months) and why. If you are applying for a one-off permit please state the specific dates and/or times sought.

Note: An application for a concession for a period over 10 years must be publicly notified, an application for a concession up to 10 years will not be publicly notified unless the adverse effects of the activity are such that it is required, or if an exclusive interest in the land is required.

=> We'd like to be granted concession for 10 years for long business plan and stable business.

D. Bulk fuel storage

Under the Hazardous Substances and New Organisms Act 1996 (HSNO Act) 'Bulk fuel storage' is considered to be any single container, stationary or mobile, used or unused, that has a capacity in excess of 250 litres of Class 3 fuel types. This includes petrol, diesel, aviation gasoline, kerosene and Jet A1. For more information on Hazardous Substances, go to:

<http://www.business.govt.nz/worksafe/information-guidance/legal-framework/hsno-act-1996>

Do you intend to store fuel in bulk on the land as part of the activity?

NO

If you have answered yes, then please provide full details of how and where you intend to store the fuel, and label any attachments including plans, maps and/or photographs as Attachment 4a:D. If your concession application is approved you will be required to provide a copy of your HSNO compliance certification to the Department before you begin the activity.

E. Safety Plan

The Department requires that all concessionaires holding concessions for recreation or tourism activities have a safety plan which has been audited by an external expert.

If your activity is covered by the Health and Safety in Employment (Adventure Activity) Regulations 2011 proof of that audit is sufficient. If your activity is **not** covered by the Adventure Activity Regulations, please read the *Guidelines on the Requirements for Concessionaire Safety Plans* on the Department's website. If you are unsure please go to the WorkSafe website and read their [guidance](#).

If your concession application is approved, you will be required to provide a copy of an independent auditor's approval of your safety plan to the Department before you begin the activity.

F. Other

Is there any further information you wish to supply in support of your application? Please attach if necessary and label Attachment 4a:F.