



The Department recommends that you contact the Department of Conservation Office closest to where the activity is proposed to discuss the application prior to completing the application forms. Please provide all information requested in as much detail as possible. Applicants will be advised if further information is required before this application can be processed by the Department.

This form is to be used when the proposed activity is the building or use of any private or commercial facility or structure on public conservation land managed by the Department of Conservation. Examples may include lease of land to erect an information centre; authorisation to erect a weather station; or construct or lease a private/commercial campground or lodge. This form is to be completed in conjunction with either Applicant Information Form 1a (longer term concession) or Applicant Information Form 1b (one-off concession) as appropriate.

Please complete this application form, attach Form 1a or Form 1b, and any other applicable forms and information and send to [permissions@doc.govt.nz](mailto:permissions@doc.govt.nz). The Department will process the application and issue a concession if it is satisfied that the application meets all the requirements for granting a concession under the Conservation Act 1987.

If you require extra space for answering please attach and label according to the relevant section.

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## A. Description of Activity

Please describe the proposed activity in detail – where the site is located, please use NZTM GPS coordinates where possible, what you intend to use the building for, whether you intend to make any changes to the infrastructure.

Please include the name and status of the public conservation land, the size of the area for which you are applying and why this area has been chosen.

If necessary, attach further information including a map, a detailed site plan and drawings of proposal and label Attachment 3b:A.

We are looking at housing and providing Rental Mountain Bikes through the Kaiteriteri Mountain Bike Park, located off Martin Farm Road, at co-ordinates 41°02'32.2"S 173°00'43.7"E. This operation would require storage unit for the rental bicycles provided, covered area for use of maintaining bikes, POS area and customer interaction point. We would also be providing a removable toilet, in form of a Port-a-loo, for staff usage. We aim to be open over the weekends during the Winter, and part of the Spring and Autumn months, and 7 days in a week throughout the Summer.

This area has been chosen, as it is the current parking area for Kaiteriteri Mountain Bike Park. This is the natural meeting zones for a lot of families and users of the park, and we feel our operation will further their experience of the park. It also gives us a good area for customers to come to grips with the usage of their mountain bike, and skill zones and trails in close vicinity to asses a rider's ability before entering the trail network. The area needed would only be enough to house 2 20ft containers, aligned at a 90° angle to each other, with a decking area covering the center of the containers (See attached plan for layout)

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## B. Alternative sites considered

If your application is to **build, extend or add** to any permanent or temporary structures or facilities on public conservation land, please provide the following details:

- Could this structure or facility be reasonably located outside public conservation land? Provide details of other sites/areas considered.
- Could any potential adverse effects be significantly less (and/or different) in another conservation area or another part of the conservation area to which the application relates? Give details/reasons

As part of the concession application process, it asks if this operation could be reasonably located outside of Public Conservation land, and the answer is yes, but with significant changes to the planned operation. We would prefer to be located within the boundary of the Mountain Bike Park, as we believe that the added services provided would help further the experience of the park user.

We believe that locating our operation here would help lessen any potential adverse effects to the area. This could be achieved by utilizing our staff to help keep the surrounding area clean and clear of garbage and anything left behind in the current parking area. We would be providing rubbish bins and collection for our operation that could be used by members of the public, and other park users. We would also be using our staff to make regular rounds of the parking area to clean and clear any garbage left behind by park users. One adverse effect of our operation could be the visual of the containers in the area. To mitigate this, we would be painting the containers a darker green color, something that would minimize the visuals of the containers.

Alternatively, this operation could be in a variety of different areas located around Martin Farm Road, and possibly down on the waterfront of the beach. These locations would make the operation of our rental business more difficult, as customer's need to either transport or ride the bicycles along a public road to access the park. As we are trying to make the process as simple and safe for our customers, this would take away from their experience. The other issue would be children riding along a busy road in summer, and we would prefer to be able to give them bicycles as close to the area they would be using them in.

The other issue would be that of assessing the rider's ability to recommend trails to them. In the current location, we would have the necessary trails and features needed to safely and successfully asses a rider's ability to be able to recommend a route throughout the park. This is adding to all riders entering the park, as this does not have to be limited to our customers and could be used by all Mountain Bike Park users.

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### C. Larger area

Is the size of the area you are applying for **larger** than the structure/facility **NO**

If **yes**, please detail the size difference in the box below, and answer the following 3 questions, if **no** please go on to the next section:

Is this necessary for safety or security purposes? **YES / NO**

Is this necessary as an integral part of the activity? **YES / NO**

Is this essential to carrying on the activity? **YES / NO**

If the answer to any of the above is yes, please provide details and attach supporting evidence if necessary and label Attachment 3b:C.

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### D. Exclusive possession

Do you believe you need **exclusive possession** of the public conservation land on which your structure/building is located, ie no one else can use the land during your use of it? **NO**  
(*Exclusive occupation requires a lease which requires public notification of the application*)

If **yes**, please answer the following 3 questions, if no please go to the next section:

Is exclusive possession necessary to protect public safety? **YES / NO**

Is exclusive possession necessary to protect physical security of the activity? **YES / NO**

Is exclusive possession necessary for the competent operation of the activity? **YES / NO**

If the answer to any of the above is yes, please provide details and attach supporting evidence if necessary and label Attachment 3b:D.

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## E. Technical Specifications (for telecommunications sites only)

Frequencies on which the equipment is to operate

Power to be used (transmitter output)

Polarisation of the signal

Type of antennae

The likely portion of a 24 hour period that transmitting will occur

Heaviest period of use

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## F. Term

Please detail the length of the term sought (i.e. number of years or months) and why.

*Note: An application for a concession for a period over 10 years must be publicly notified, an application for a concession up to 10 years will not be publicly notified unless the adverse effects of the activity are such that it is required, or if an exclusive interest in the land is required.*

Our application term would be for 5 years, as we foresee this being a successful operation, that not only is profitable for us, but also adding another element to the already successful Mountain Bike Park. After the first 5 years are completed, as long as the business is successful, we would like to re apply for a longer concession term.

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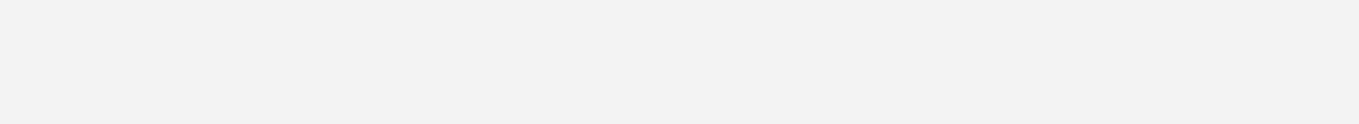
## G. Bulk fuel storage

Under the Hazardous Substances and New Organisms Act 1996 (HSNO Act) 'Bulk fuel storage' is considered to be any single container, stationary or mobile, used or unused, that has a capacity in excess of 250 litres of Class 3 fuel types. This includes petrol, diesel, aviation gasoline, kerosene and Jet A1. For more information on Hazardous Substances, go to: <http://www.business.govt.nz/worksafe/information-guidance/legal-framework/hsno-act-1996>

Do you intend to store fuel in bulk on the land as part of the activity?

**NO**

If you have answered yes, then please provide full details of how and where you intend to store the fuel, and label any attachments including plans, maps and/or photographs as Attachment 3b:G. If your concession application is approved you will be required to provide a copy of your HSNO compliance certification to the Department before you begin the activity.





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**I. Other**

Is there any further information you wish to supply in support of your application? Please attach if necessary and label Attachment 3a:l.

[Redacted area]